

## Ministry for Health

### POST OF CONSULTANT BAROMEDICINE AT THE GOZO GENERAL HOSPITAL WITHIN THE MINISTRY FOR HEALTH

*Nomenclatures denoting the male gender include also the female gender.*

1. The Director (Resourcing and Employee Relations), Ministry for Health, invites applications for the post of Consultant Baromedicine, at the Gozo General Hospital within the Ministry for Health.

#### Terms and Conditions

- 2.1 This appointment is subject to a probationary period of one (1) year.
- 2.2 The Consultant Baromedicine shall report to the Gozo General Hospital (GGH) Management and Clinical Leadership of the Hospital and ultimately being answerable to the Chief Medical Officer.
- 2.3 The salary for the post of Consultant Baromedicine is Salary Scale 4, which in the year 2018 is, €34,504 per annum.
- 2.4 The appointee will be able to choose to work on a Contract A or Contract B basis.

#### Duties

- 3.1 The duties of Consultant Baromedicine include, amongst others:
  - a) taking part in the activities of the Department of Medicine and participating in its teaching and research programmes;
  - b) participating in the work of the Department as assigned by the Clinical Leadership of the Hospital and the Management at Gozo General Hospital (GGH);
  - c) providing specialised services including on-call duties in Gozo General Hospital (GGH) and related hospitals; this includes caring for acute admissions;
  - d) carrying out Out-patients clinics, as applicable;
  - e) providing on-site clinical sessions in the morning, afternoon and evening as per agreed job plan between the appointee and the Management at the Gozo General Hospital (GGH);
  - f) liaising closely with the rest of his/her colleagues and providing all clinical care within the remit of the specialty in accordance with quality standards of the profession;
  - g) interacting with other hospitals in accordance with approved protocols and procedures, to facilitate shared care and tertiary referral of patients if required;
  - h) keeping abreast with the current developments in the field of Baromedicine and participating in postgraduate meetings locally and abroad;
  - i) being required to involve himself/herself in the on-going education of clinical colleagues at all levels;

- j) being responsible for his/her team and ensuring discipline and good clinical practice especially infection control practices;
- k) carrying out any other duties as assigned by the Clinical Leadership of the Hospital or by the Management of the Gozo General Hospital (GGH);
- l) being responsible to supervise the quality of discharge letters sent by his firm;
- m) must lead the firm of doctors ensuring proper support for junior staff;
- n) participating in audits, multidisciplinary, morbidity and mortality meetings;
- o) being subject to a yearly appraisal;
- p) being directly accountable to the Clinical Leadership of the Hospital and the Management at the Gozo General Hospital and ultimately answerable to the Chief Medical Officer;
- q) providing service in any future extension of the health services as provided under a Comprehensive National Health Scheme;
- r) ensuring that section discipline and practice (including aspects of hygiene and infection control) affecting patients under his/her care are of the highest possible level;
- s) ensuring the implementation of an ongoing (continuing) training and education programme in respect of the staff caring for the patients under his/her charge and liaising with and advising other members of the medical and surgical staff on matters pertaining the speciality;
- t) participating in undergraduate and postgraduate teaching and training as required. He/she will also be expected to participate in a postgraduate specialisation training programme according to the criteria of the Specialist Accreditation Committee;
- u) establishing appropriate mechanisms to ensure quality of services and medical audit;
- v) participating in audits and multidisciplinary meetings and be subject to yearly appraisals;
- w) participating when asked in selection boards, disciplinary boards and procurement boards;
- x) carrying out any other duties according to the exigencies of the Public Service as directed by the Principal Permanent Secretary;
- y) making use of the Information Technology systems which may be in operation at the Gozo General Hospital (GGH) and within the Ministry for Health.

3.2 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the Management.

### **Eligibility requirements**

4.1 By the closing time and date of this call for applications, applicants must be:

(i) (a) citizens of Malta; or

(b) citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

(c) citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

(d) any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

(e) third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007".

The advice of the Department of Citizenship and Expatriate Affairs within the Identity Malta Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

(ii) proficient in the English Language;

Furthermore, selected candidates must provide evidence of basic proficiency in the Maltese Language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in *Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2* of the University of Malta. The course officially leading to this examination is the *Course in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2* run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Medical Education (CME) Scheme.

4.2 By closing time and date for this call for applications, applicants must furthermore be:

- (i) listed in the Specialist Register of Baromedicine kept by the Medical Council of Malta; or
- (ii) approved for inclusion in the Specialist Register of Baromedicine kept by the Medical Council of Malta; or
- (iii) (a) in possession of a Certificate of Completion of Training (CCT) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Baromedicine ; or
- (b) in possession of a specialist qualification equivalent to the CCT for Baromedicine which is issued by the competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or
- (c) in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Baromedicine.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full time experience as a Specialist in Baromedicine. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the specialist register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU member state. It is furthermore being clarified that experience carried out on a part-time basis or in any case on a basis of less than 40 hours/week, is reckoned on a pro-rata basis.

4.4 The successful candidate eligible under paragraph 4.2(iii) (b) and paragraph 4.2(iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2(iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Training (CCT) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at: (<https://deputyprimeminister.gov.mt/en/sph/Pages/Specialist-Accreditation-Committee.aspx>)

4.6 Candidates applying in terms of paragraph 4.2(iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and, in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Applicants must be of conduct which is appropriate to the post applied for (applicants who are already in the Malta Public Service must produce a Service and Leave Record Form (GP 47); those applying from outside the Service must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details).

4.9 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.8 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.10 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

### **Submission of supporting documentation**

5.1 Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the application. Scanned copies sent electronically are acceptable.

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### **Selection procedure**

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.7, have proven relevant work experience.

### **Submission of applications**

7. Applications, together with a detailed *curriculum vitae* showing qualifications and experience will be received by the Resourcing and Employee Relations Directorate, Ministry for Health, 15, Palazzo Castellania, Merchants Street, Valletta, VLT 1171 by not later than **noon (Central European Time) of Monday 11th June 2018**. Applications can also be submitted through the Online Government Recruitment Portal on <http://recruitment.gov.mt> by the said closing time and date. Further details concerning the submission of applications are contained in the general provisions referred to below.

### **Other general provisions**

8. Other general provisions concerning this call for applications, with particular reference to:

- applicable benefits, conditions and rules/regulations;
- reasonable accommodation for registered persons with disability;
- submission of recognition statements in respect of qualifications;
- publication of the result;
- medical examination;
- the process for the submission of petitions concerning the result;
- access to application forms and related details;
- retention of documents;

may be viewed by accessing the website of the People & Standards Divison at the address <https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx> or may be obtained from the Resourcing and Employee Relations Directorate, Ministry for Health, 15, Palazzo Castellania, Merchants Street, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health is <https://deputyprimeminister.gov.mt>, the fax number is +356 22992604 and the e-mail address is [recruitment.health@gov.mt](mailto:recruitment.health@gov.mt).

Maureen Mahoney  
Director (Resourcing and Employee Relations)  
for Permanent Secretary

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## MINISTERU GĦAS-SAĦĦA

### POST TA' CONSULTANT BAROMEDICINE FL-ISPTAR ĠENERALI TA' GĦAWDEX FIL-MINISTERU GĦAS-SAĦĦA

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Id-Direttur (*Resourcing and Employee Relations*), Ministeru għas-Saħħa, tilqa' applikazzjonijiet għall-post ta' *Consultant Baromedicine*, fl-iSptar Ġenerali ta' Għawdex fil-Ministeru għas-Saħħa.

#### Termini u kundizzjonijiet

- 2.1 Din il-ħatra hija soġġetta għal perjodu ta' prova ta' sena (1).
- 2.2 Persuna fil-ħatra ta' *Consultant Baromedicine* tirrapporta direttament lill- Amministrazzjoni fl-iSptar Ġenerali ta' Għawdex (*GGH*) u lill-*Clinical Leadership* tad-Dipartiment u fl-aħħarnet twieġeb lill- Uffiċjal Mediku Ewlieni.
- 2.3 Il-salarju ta' *Consultant Baromedicine* huwa ta' Skala ta' Salarju 4, li fis-sena 2018 huwa €34,504 fis-sena.
- 2.4 Persuna li tiġi maħtura tkun tista' tagħżel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

#### Dmirijiet

- 3.1 Id-dmirijiet ta' persuna fil-ħatra ta' *Consultant Baromedicine* fost l-oħrajn jinkludu li:
  - a) tiegħu sehem fl-attivitajiet tad-Dipartiment tal-Medicina u tipparteċipa fil-progammji ta' taġġim u riċerka tiegħu;
  - b) tipparteċipa fix-xogħol tad-Dipartiment hekk kif assenjat mill-*Clinical Leadership* ta' l-iSptar u mill-Amministrazzjoni tal-iSptar Ġenerali ta' Għawdex (*GGH*);
  - c) tipprovdni servizzi speċjalizzati inkluż dmirijiet *on call* fl-iSptar Ġenerali ta' Għawdex u sptarijiet oħra relatati ; din tinkludi kura ta' ammissjonijiet akuti;
  - d) twettaq kliniċi tal-*Out-Patients*, kif applikabli;
  - e) tipprovdni sessjonijiet kliniċi *on-site* filgħodu, wara nofsinhar u filgħaxija skont il-*job plan* maqbul bejn il-persuna maħtura u l-Amministrazzjoni tal-iSptar Ġenerali ta' Għawdex (*GGH*);
  - f) tikkollabora mill-qrib mal-bqija tal-kollegi tagħha u tipprovdni l-kura klinika kollha fil-limitu tal-ispeċjalita` skont l-*standards* ta' kwalità tal-professjoni;
  - g) tikkollabora ma' sptarijiet oħra skond proċeduri u protokollu approvati biex tiġi ffaċilitata l-kura maqsuma u riferti terzjarji ta' pazjenti jekk meħtieġ;
  - h) żżomm ruħha aġġornata mal-iżviluppi kurrenti fil-qasam tal-Baromedicine u tipparteċipa f' laqgħat ta' wara l-gradwazzjoni lokalment u barra minn Malta;
  - i) tkun meħtieġa li tinvolvi ruħha fl-edukazzjoni kontinwa tal-kollegi kliniċi fil-livelli kollha;
  - j) tkun responsabbli għat-tim tagħha u tassigura dixxiplina u prattika klinika tajba speċjalment fil-prattiki ta' kontroll ta' infezzjoni;
  - k) twettaq kwalunkwe dmirijiet oħra hekk kif assenjati mill-*Clinical Leadership* ta' l-iSptar jew mill-Amministrazzjoni ta' l-iSptar Ġenerali ta' Għawdex (*GGH*);
  - l) tkun responsabbli biex tissorvelja l-kwalità ta' ittri ta' kwitanza mibgħuta mill-*firm* tagħha;

- m) tmexxi lit-tobba tal-*firm* tagħha biex tiżgura appoġġ xieraq għall-*junior staff*;
- n) tipparteċipa f'verifiki, laqgħat multidixxiplinarji, ta' mortalita` u ta' morbidita`;
- o) tkun suġġetta għal prestazzjoni annwali;
- p) tkun direttament responsabbli lejn il-*Clinical Leadership* ta' l-iSptar u l-Amministrazzjoni ta' l-iSptar Ġenerali ta' Għawdex (*GGH*) u fl-añharnet twieġeb lill- Uffiċjal Mediku Ewlieni;
- q) tipprovdi servizz fi kwalunkwe estensjoni futura tas-servizzi tas-saħħa hekk kif provdut taħt Skema Nazzjonali Komprensiva tas-Saħħa;
- r) tiżgura li d-dixxiplina u l-prattika tas-sezzjoni (inkluż aspetti tal-iġjene u kontroll ta' infezzjoni) li jaffettwaw il-pazjenti taħt il-kura tagħha jkunu ta' l-ogħla livell possibbli;
- s) tiżgura l-implimentazzjoni ta' programm kontinwu ta' taħriġ u edukazzjoni fir-rispett tal-impjegati li jieħdu ħsieb il-pazjenti taħt il-kura tagħha u tikkollabora ma' u tagħti parir lil-membri oħra mediċi u kirurġiċi f'materji li għandhom x'jaqsmu mal-ispeċjalita`;
- t) tipparteċipa fit-tagħlim u t-taħriġ ta' qabel u ta' wara l-gradwazzjoni kif ikun meħtieġ. Tkun mistennija wkoll li tipparteċipa fi programm ta' taħriġ speċjalizzat ta' wara l-gradwazzjoni skont il-kriterji tal-*Specialist Accreditation Committee*;
- u) tistabilixxi mekkaniżmi xierqa biex tiżgura kwalita` ta' servizzi u verifika medika;
- v) tipparteċipa f'verifiki u laqgħat multidixxiplinarji u tkun suġġetta għal prestazzjonijiet annwali;
- w) tipparteċipa meta mitluba f'bordijiet tal-għażla, bordijiet dixxiplinarji u bordijiet tal-akkwist;
- x) taqdi dmirijiet oħra skont l-eżiġenzi tas-Servizz Pubbliku skont struzzjonijiet mogħtija mis-Segretarju Permanenti Ewlieni;
- y) tagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fl-iSptar Ġenerali ta' Għawdex (*GGH*) u fil-Ministeru għas-Saħħa.

3.2 Persuna maħtura tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

## **Rekwiżiti tal-eligibbiltà**

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

(i) (a) ċittadini ta' Malta; jew

(b) ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqlieq ħieles tal-ħaddiema; jew

(c) ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqlieq ħieles tal-ħaddiema; jew

(d) kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

(e) ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji.

Il-parir tad-Dipartiment għall-Affarijiet taċ-Ċittadinanza u *Expatriates* fi hdan l-Aġenzija *Identity Malta* għandu jiġi mfittex skont il-ħtieġa fl-interpretazzjoni tal-provvedimenti imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmejja f'(b), (ċ), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. *Jobsplus* għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

- (ii) profiċjenti fil-lingwa Ingliża;

Aktar minnhekk, kandidati magħżula għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel il-konferma tal-ħatra li hi fi żmien sena mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-*Basic Medical Maltese for the Healthcare Profession Part 1* u *Part 2* tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-*Course in Basic Medical Maltese for the Healthcare Profession Part 1* u *Part 2* immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe ħlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jiġu applikati biex jithallsu lura permezz tal-iSkema tal-*Continuous Medical Education (CME)*.

4.2 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ukoll :

- (i) ikollhom isimhom imniżżel fir-Registru għall-Ispeċjalisti tal-*Baromedicine* miżmum mill-Kunsill Mediku ta' Malta; jew
- (ii) ikunu approvati li isimhom jitniżżel fir-Registru għall-Ispeċjalisti tal-*Baromedicine* miżmum mill-Kunsill Mediku ta' Malta ; jew
- (iii) (a) ikollhom *Certificate of Completion of Training (CCT)* maħruġ mill-Kumitat għall-Approvazzjoni ta' Speċjalisti ta' Malta li jindika li l-applikant temm it-taħriġ speċjaliżżat li jista' jkun mitlub għall-*Baromedicine*; jew
- (b) ikollhom kwalifika ta' speċjalist ekwivalenti għas-*CCT* fil-*Baromedicine*, li tkun maħruġa mill-Awtorità kompetenti fi stat membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta ; jew
- (c) ikollhom kwalunkwe kwalifika oħra ta' speċjalist fuq kundizzjoni li ma' din tinhemeż dikjarazzjoni formali ta' rikonossiment mill-Kumitat għall-Approvazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza miksuba huma suffiċjenti sabiex tabib ikun reġistrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-*Baromedicine*.

4.3 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ukoll ikollhom sentejn (2) esperjenza *full time* bħala Speċjalisti fil-*Baromedicine*. Qed jiġi ċċarat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Registrazzjoni fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew Registrazzjoni ekwivalenti li tkun maħruġa mill-Awtorità kompetenti fi stat membru ieħor tal-Unjoni Ewropea. Qed jiġi ċċarat ukoll li meta l-esperjenza tkun miksuba fuq bażi *part time* jew fuq inqas minn 40 siegħa fil-ġimgħa, din tkun rikonossuta fuq bażi *pro-rata*.

4.4 L-applikant magħżul li jkun eliġibbli taħt paragrafu 4.2(iii) (b) u paragrafu 4.2(iii) (c) hawn fuq irid ikun imnizzel fir-Reġistru għall-Ispeċjalisti miżmuma mill-Kunsill Mediku ta' Malta u jrid ikun ukoll irreġistrat bi sħiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jkunu jkunu ittra ta' rikonoxximent mill-Kumitat għall-Approvazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki miksuba jistgħu jitqiesu bħala ekwivalenti għas-*Certificate of Completion of Training* maħruġa mill-Kumitat għall- Approvazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikulta`, il-parir tal-Kumitat għall-Approvazzjoni ta' Speċjalisti ta' Malta għandu jkun mitlub.

Sabiex tiġi ffaċilitata r-referenza, il-*website* tal-Kumitat għall-Approvazzjoni ta' Speċjalisti ta' Malta tista' tiġi kkonsultata fuq : (<https://deputyprimeminister.gov.mt/en/sph/Pages/Specialist-Accreditation-Committee.aspx>)

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii)(b) jew paragrafu 4.2 (iii)(c), u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Approvazzjoni ta' Speċjalisti kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' dik id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-originali waqt l-intervista. Kandidati li ma jkunux fil-pussess tad-din id-dikjarazzjoni meħtieġa xorta jistgħu japplikaw, basta jissotomettu kopja ta' din id-dikjarazzjoni hekk kif din tkun għad-dispożizzjoni tagħhom u f'kwalunkwe ċirkustanza mhux aktar tard mid-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li jonqsu milli jipprezentaw id-dikjarazzjoni meħtieġa fi żmien perijodu ta' xahar għal raġunijiet lill'hinn mill-kontroll tagħhom, jistgħu jitolbu estensjoni ta' dan il-limitu taż-żmien, b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għall- estensjonijiet itwal minn dan il-perjodu, għandhom jiġu sottomessi għall- konsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' *Officer in Scale* permezz ta' deċiżjoni tal-*Grievances Unit* fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-ħatra ta' *Officer in Scale*.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-ħatra bħala *Officer in Scale* jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbilta' għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.8 L-applikanti jridu jkunu ta' kondotta li hi xierqa għall-post li l-persuna qed tapplika għaliha (applikanti li diġa' qegħdin jaħdmu fis-Servizz Pubbliku ta' Malta jridu jipprezentaw is-*Service and Leave Record Form (GP 47)*; filwaqt li dawk li japplikaw minn barra jridu jipprezentaw Ċertifikat riċenti tal-Kondotta maħruġ mill-Pulizija jew awtorita` oħra kompetenti mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, u jindikaw jekk qatt kinux impjegati tal-Gvern qabel u jagħtu d-dettalji).

4.9 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.8 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.10 L-applikanti prospettivi għandhom jaraw id-dispożizzjonijiet ġenerali marbuta ma' din is-sejha għall-applikazzjonijiet fejn jikkonċerna s-sottomissjoni ta' dikjarazzjoni ta' rikonoxximent tal-kwalifiki mingħand l-*MQRIC*, jew awtorita` pertinenti oħra, kif applikabbli (ara l-*link* aktar 'l isfel).

### **Sottomissjoni ta' dokumentazzjoni**

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati u/jew dokumenti li kopja tagħhom għandha tkun mehmuża mal-applikazzjoni. Kopji *scanned* mibgħuta b'mod elettroniku huma aċċettati

5.2 Id-dokumenti originali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

## Proċeduri tal-għażla

6.1 L-applikanti eliġibbli jġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.7, għandhom esperjenza ta' xogħol relevanti u ppruvata.

## Sottomissjoni tal-applikazzjoni

7. L-applikazzjonijiet, flimkien mal-*curriculum vitae* dettaljat li juri l-kwalifiki u l-esperjenza jintlaqgħu mid-Direttorat tar-*Resourcing and Employee Relations*, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq Merkanti, Valletta, VLT 1171, sa mhux aktar tard **min-nofsinhar (Central European Time) ta' nhar it-Tnejn 11 ta' Ġunju 2018**. L-applikazzjonijiet jistgħu ukoll jġu sottomessi permezz tal-*Online Government Recruitment Portal* fuq <http://recruitment.gov.mt> sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, kif indikat hawn fuq. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fil-provedimenti ġenerali msemmija hawn isfel.

## Provedimenti ġenerali oħra

8. Provedimenti ġenerali oħra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

- benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
- bdil raġonevoli għall-persuni rreġistrati b'diżabilità;
- sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
- pubblikazzjoni tar-riżultat ;
- eżami mediku;
- proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;
- aċċess għall-formola tal-applikazzjoni u dettalji relatati;
- żamma ta' dokumenti;

jistgħu jġu aċċessati permezz tas-sit elettroniku tad-Divizjoni tan-Nies u *Standards* fl-indirizz <https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx> jew jinkisbu mid-Direttorat tar-*Resourcing and Employee Relations*, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq Merkanti, Valletta VLT 1171. Dawn il-provedimenti ġenerali għandhom jġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa huwa <https://deputyprimeminister.gov.mt>, in-numru tal-fax huwa +356 22992604 u l-indirizz elettroniku tad-Direttorat huwa [recruitment.health@gov.mt](mailto:recruitment.health@gov.mt).

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għas-Segretarju Permanenti

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